

DocuNav Forms

Leverage the power of DocuNav's Content Management Suite
To Bridge the gap from user data to meaningful data

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The logo features a teal square icon containing a white document symbol with three horizontal lines and a large white checkmark. To the right of the icon, the text "DocuNav" is written in a dark blue, sans-serif font, and "Forms" is written below it in a teal, sans-serif font.

DocuNav Forms

- Cloud, Fully hosted and managed by DocuNav
- Streamline Forms Deployment including Routing and Tracking
- Comprehensive History & Reporting
- Secure Electronic Record Storage in SharePoint, Laserfiche or OnBase
- Support for 3rd Party Integrations

Why DocuNav Forms?

Light-Weight and Flexible solution Managed and Hosted by DocuNav

Interoperable

- 3rd party integrations possible via APIs
- Web Based Application compatible with any web browser

Scalable

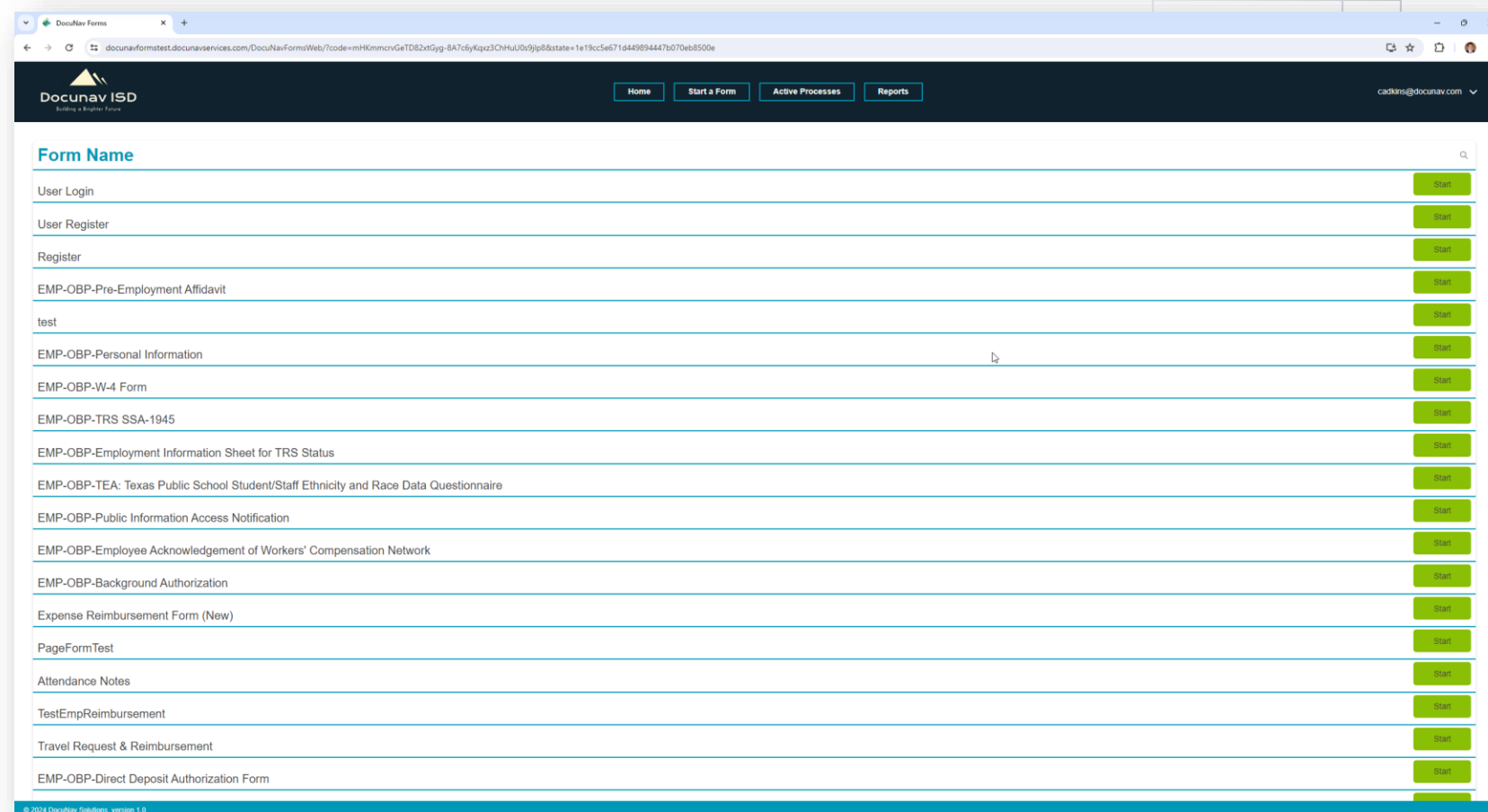
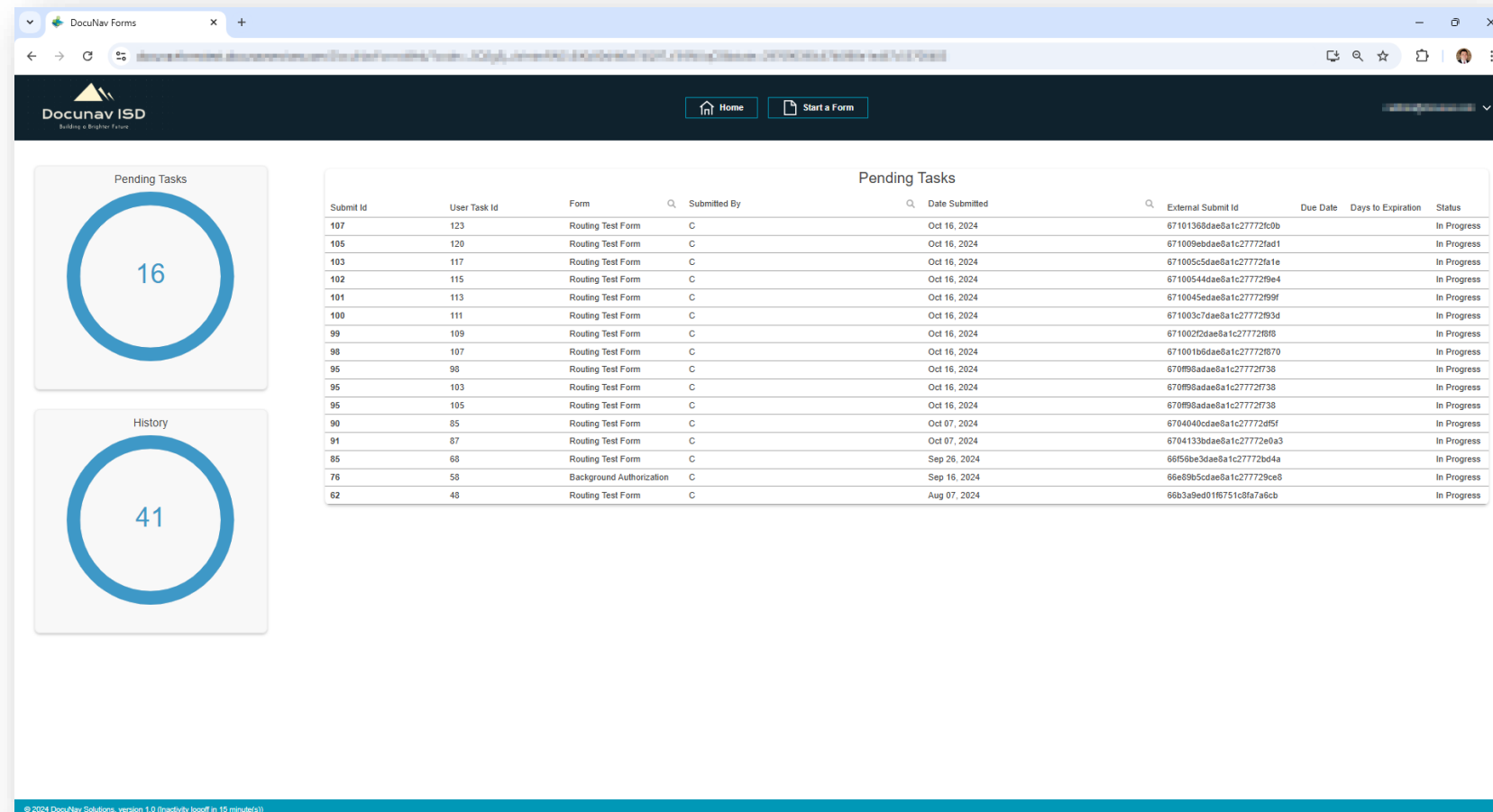
- Hosted Externally for Convenience and Reliability
- Economic Licensing model

Adaptable

- Compatible with most ECMs including Laserfiche, Hyland OnBase, SharePoint, etc.
- Compatible with many relational database programming languages (ex. SQL)
- Customer Data is secure and accessible via standard Data Access Tools

Intuitive & Easy to Use Portal

- Administrators create a secure account for their portal
- Role Based Views (Admin, Approver, Viewer, etc.)
- Access for both public and secure users
- Easy to use interface for both the users and approvers
- DocuNav managed Forms and Reports



Pre-Configured Forms

DocuNav Forms

docunavformstest.docunavservices.com/DocuNavFormsWeb/?code=mHKmmcrvGeTD82xtGyg-8A7c6yKqzx3ChHuU0s9jlp8&state=1e19cc5e671d449894447b070eb8500e

W-4 Form

www.docunavtexas.org • 1 • Houston, TX 77099 • (832) 328-1051

Applicants Info

Applicant ID * First Name * Last Name *

Clicking the link below will take you to the IRS website for completing the Employee's Withholding Certificate.

[W-4 Worksheet](#)

Step 1: Enter Personal Information

Employee's Withholding Certificate

(a) Your First Name* Middle Initial Last Name* (b) Social Security Number (eg: 999-99-9999)*

Does your name match the name on your social security card? If not, to ensure you get credit for your earnings, contact SSA at 800-772-1213 or go to www.ssa.gov.

Home Address (number and street or rural route)

Street Address * City * State * Zip *

State *

Forms and Submissions Search

DocuNav Forms

DocuNav ISD
Building a Brighter Future

Forms ManagementTenant ManagementSubmissions ManagementCharts/ReportsSystem Settings

TasksFormsForms RoutingPackage FormsExternal FormsFormio Forms

Search for Forms by name:

SearchDelete selected

☐ Id	☐ Name	☐ Status	☐ formsExternalId
☐ 12	Background Authorization	Public	5
☐ 17	PAY-TRS SSA-1945	Public	8
☐ 18	PAY-W-4	Public	7
☐ 19	Personal Information	Public	6
☐ 20	Pre-Employment Affidavit	Public	3

< 1 2 3 >

Id	Form Name	Status
12	Background Authorization	Public

Update

Enter data below and click Create

External Form Name

W-4 Form

Create

List of submissions for Background Authorization:

Submission Id	By	Date	External Id	Parent Id	ECM Doc Id	Notes
106	C	10/16/2024 7:21:37 PM	67101248dae8a1c27772fbc3			
104	C	10/16/2024 6:45:05 PM	671009b5dae8a1c27772fa97			
96	C	10/16/2024 5:41:49 PM	670ffae0dae8a1c27772f7b3			
94	C	10/16/2024 5:34:55 PM	670ff942dae8a1c27772f71b			
87	C	9/26/2024 8:45:07 PM	66f5c7d6dae8a1c27772c0c2			
86	C	9/26/2024 8:17:15 PM	66f5c14ddae8a1c27772bf8a			
84	C	9/26/2024 2:10:24 PM	66f56b52dae8a1c27772bce6			
83	C	9/26/2024 1:09:47 PM	66f55d1edae8a1c27772ba8e			

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Customizable Profile Settings



Home

Start a Form

Active Processes

Reports

cadkins@docunav.com

Update your information below:

Name

Address

Phone

C

C

Update

Update your settings below:

☐ Dark Mode

Theme:

☒ Base

☐ Material Light

☐ Material Dark

Save

Light Mode

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3rd Party Integrations – Laserfiche, SharePoint, OnBase

Laserfiche



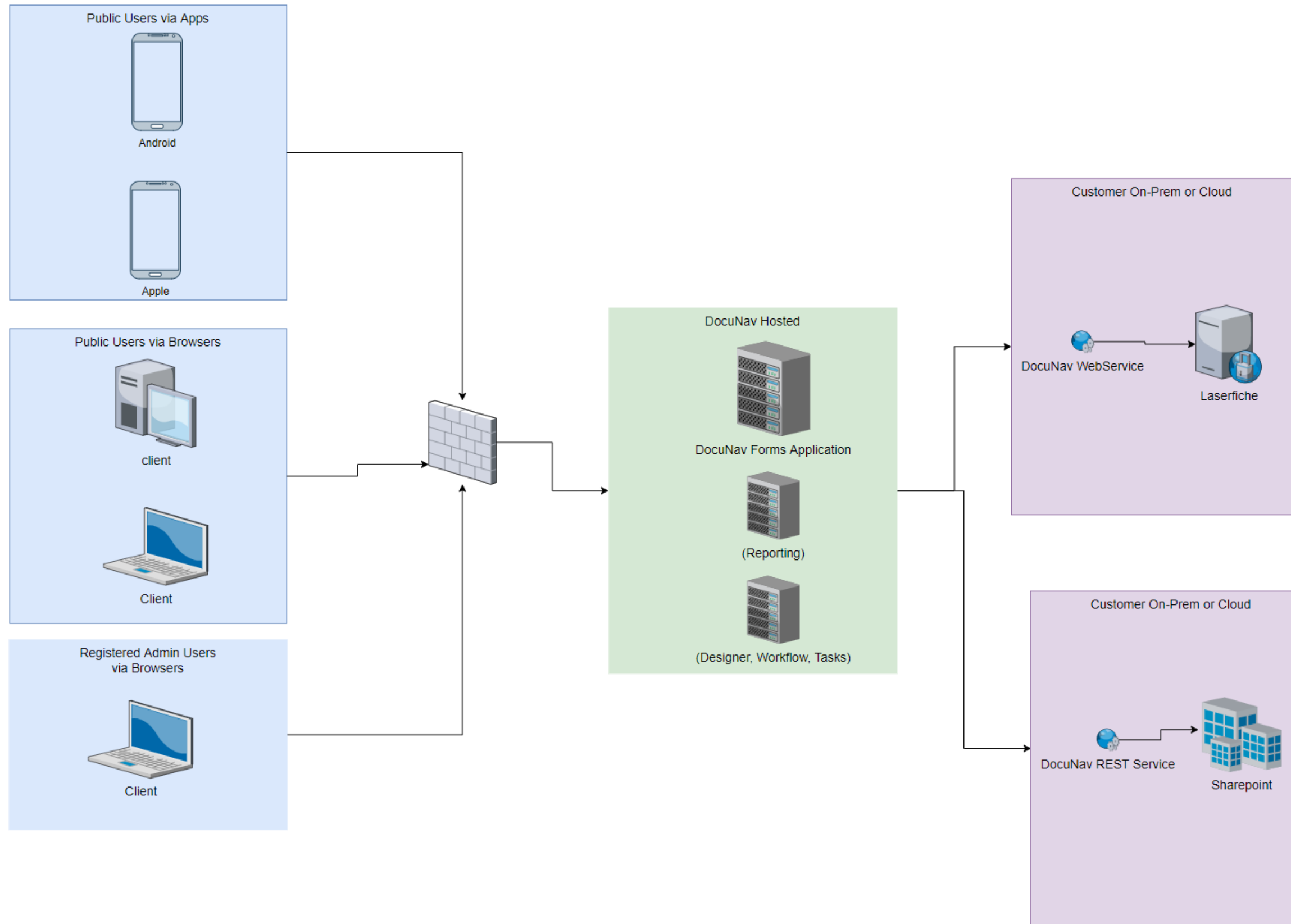
OnBase



SharePoint



DocuNav Forms Cloud/Hosted Architecture



Demonstration



Questions?

THANK YOU!

